

Volunteer Positions:

- **Education:**
 - Under the direction of the Art Education Director, assist with a variety of tasks concerning Art Education.
 - Based on our need, assist art education instructors during art-making Youth Classes and Workshops, special programs, events, etc.
 - Previous experience assisting children in the classroom is preferred.
- **General Assistance:**
 - Provide support to museum staff with varied tasks.
 - General assistance includes, but is not limited to, assisting with exhibition installation/de-installation, assisting with event set-up and break-down, assisting with general office work, inputting information in our membership database, research, and more.
 - Previous experience working with the public, a desire to learn about the functions of museums, and familiarity with Microsoft Suite is preferred.
- **Facility Maintenance:**
 - Provide support to our Julia Morgan-designed building by maintaining and enhancing the building, offices, and grounds.
 - Assist with maintaining the interior and exterior grounds of the museum. Emptying trash receptacles, restocking restrooms, managing spills, and ensuring overall appearance of the museum.
 - Previous experience with facilities management preferred.
- **Special Events:**
 - Provide support during special events, programming, etc., at the museum and off-site.
 - Engage the community through art-making projects during events. Conduct surveys and gather information from those participating in the event or programming. Assist with set-up and break-down, as well as clean-up for the event.
 - Previous experience assisting adults and children with projects, speaking with the public, and the desire to build community is preferred. Bilingual in Spanish is highly desired, but not required.