RIVERSIDE ART CENTER & MUSEUM

Weddings & Events

Photo: J Perryman Photography
... if you’re looking for the perfect place for an elegant affair for your special day, look no further than the historic and unique Riverside Art Museum. Exchange vows in our garden-like atrium, let your friends and family toast to your joy and good health in one of our art galleries, and dance the night away in the arms of the one you love under the stars on our rooftop courtyard.
Imagine hosting your wedding, reception, prom, birthday or holiday party, gala fundraiser, or other special event at the beautiful Riverside Art Museum. Located at the gateway to downtown Riverside’s historic Mission Inn district, the museum is the premier cultural institution where your guests can enjoy the ambiance of our art galleries or the dramatic views from our shaded rooftop courtyard!

At our historic property (visit our website for more info) your guests will enter through our iconic blue doors and into our spacious lobby with its original columns and decorative metal work as they peer through to the airy atrium space. Your exclusive use of the museum ensures an exceptional experience for your special event.

Beyond providing your guests with a unique experience, when you rent a space at the museum, you also support our mission to inspire, engage, and build community through the arts.

Book a site tour today and receive a custom quote by calling 951.684.7111 x 305 or emailing facilityrentals@riversideartmuseum.org.

3425 Mission Inn Avenue, Riverside, CA 92501 • 951.684.7111 • riversideartmuseum.org
Spaces Available

The Rooftop

• Accommodates: 160
• Dimensions: 87 x 35 feet (less the fireplace), approximately 2945 square feet
• Two covered alcoves
• Shade sails and built-in LED lights (choice of 15 pre-programmed colors)
• Strung market lights
• Functional fireplace

Photo: Nicole Caldwell
The Art Alliance Gallery

• Accommodates:
  - 163 seated for dining;
  - 200 seated for wedding ceremony;
  - 225 standing;
  - up to 140 seated with dance area

• Dimensions:
  - 70x33 feet
  - approximately 2310 square feet
The Atrium

- Accommodates:
  - 50 seated for dining;
  - 75 standing;
  - 70 seated for wedding ceremony

- Dimensions: 21 x 27 feet
  - approximately 567 square feet

- Built-in dimmable and colored lights
Second Floor Spaces

Bobbie Powell Gallery

• Accommodates: 50
• Dimensions: 37 x 24 feet, approximately 888 square feet
• Perfect for meetings and intimate gatherings

Ross R. DeVeean Gallery

• Accommodates: 35
• Dimensions: 36 x 6 feet, approximately 592 square feet
• Ideal for wedding couple’s “first look”
• Use in conjunction with the Powell Gallery
Evening Reception or Event Package:

Choice of Atrium, Rooftop, or Gallery

Monday–Thursday $2,950
Friday & Sunday $3,950
Saturday $4,950

A $1000 refundable deposit required with 25% of rental cost at time of booking. Balance due 90 days prior to event.

Reception Package includes:
• Six-hour use of Gallery or Rooftop space ($200 per additional hour)
• Color choice of chairs for up to 160 guests
• Combination of Round and/or Rectangular tables (seats 8–12 ea.)
• Gift Table & Guest Book Table

Outside Caterers welcome with a $350 fee (includes use of staging area); must be licensed and insured.

Extra Security Guard(s) required if alcohol is served and for guest counts over 50.

Option to add the Ceremony Package at a 50% discount.

*EARLY BOOKING BONUS* (minimum of six months before event): Sweetheart Table with specialty linen; complimentary rehearsal and ceremony coordinator services; price protected from future increases. Approximate $450 value!

**EARLY BOOKING BONUS** available to active military and first responders regardless of booking date.
Ceremony-Only Package:

Choice of Atrium, Rooftop, or Gallery

- Monday–Thursday: $1,350
- Friday & Sunday: $1,500
- Saturday: $1,500 (limited availability)

Ceremony package includes:

- Two hours in venue for set up, ceremony, and break down
- Choice of chair color for up to 70 guests
- One-hour rehearsal (time scheduled 30 days prior to wedding);
- Ceremony Coordinator available at additional cost
- Use of Powell and DeVeau Galleries for First Look

If you book the Reception or Event Package, the Ceremony Package is 50% off.
Corporate and Daytime Events

Looking to book a shorter daytime event to celebrate a birthday, anniversary, bridal/baby shower, graduation, retirement, or hold a meeting or small conference?

• Weekday daytime rates available starting at $200/hour.
• Weekend daytime rates available starting at $250/hour.
• Minimum three hours; staff and equipment extra; event must end by 3 p.m

We also have special packages for Teen Proms and Winter Formals. Ask our Facility Rentals Manager for details.
Q: How much does it cost to have an event at the Riverside Art Museum?
A: After your scheduled site tour, a customized contract will be presented to you based on the space(s), day, time, and length of the rental you have selected. To secure your date, 25% of fees, as well as the refundable $1,000 security deposit, are required.

Q: Do you have packages?
A: Yes! We have a bundled 6-hour event package, as well as the flexibility to accommodate hourly-rate space rentals. You may add hours and end your event as late as 1 a.m.

Q: Can I bring in my own caterer?
A: Yes! You may secure your own catering for an outside catering fee of $350, which includes use of a staging space; NO on-site cooking permitted. Your caterer is responsible for their clean up, must work within your rental times, and provide a Certificate of Insurance. Your caterer must provide serving and waitstaff.

Food Trucks are not permitted on City Streets. It is the responsibility of the booking party to ensure that their vendor/food truck can be accommodated within the limited parking lot next to the museum.

Q: Can I rent more than one part of the museum at a time?
A: Absolutely! You may choose, for example, separate sites for your ceremony, cocktails, and reception.

Q: When can we have access to the spaces for drop off of nonperishables, decorating, and set up?
A: We are available for private-event rental after 4 p.m. Your set-up time must be included in the contracted rental. No access for deliveries or vendors is permitted prior to the contracted time. Additional time can be contracted if required. A staging space is available for early or night of rehearsal drop off at additional cost.

Q: Can I have just a ceremony or reception only?
A: Yes. Reception-only events may be hosted on any day; ceremony-only events may be hosted on any day except Saturday. (Some exceptions may apply.)

Q: What about guests that smoke?
A: There is absolutely no smoking within the museum OR on the rooftop. A designated smoking area is available outside the back doors. We ask that use of an ash tray be observed.

Q: Can we bring in alcohol?
A: Yes. You must hire a TIPS certified professional bartender. No alcoholic beverages may be brought into the event by guests. Alcoholic beverages must be consumed within the building.

If at any time we observe underage drinking, destruction of property, or disorderly or disrespectful conduct, we will close the bar and potentially end the event immediately without a refund. Remember, you are responsible for all your guests.

Q: Can I use sparklers as part of my celebration?
A: Absolutely NOT. The City of Riverside bans the use of all fireworks, including sparklers. Use of them will result in loss of your security deposit and may result in code violation charges and damage claims.

Q: Do we need any insurance or permits?
A: For all events at RAM, a liability insurance policy, including alcohol coverage (if applicable), naming the Riverside Art Museum as additional insured is required. The caterer will also be required to provide insurance naming the Riverside Art Museum as additional insured and bar staff will need to provide RAM with a copy of their TIPS certification.
**Additional Services**

- Coordinator for Rehearsal and Wedding Ceremony ONLY: $300
- Outside Caterers welcome with a $350 fee (includes use of staging area); must be licensed and insured
- Standard poly floor-length linens starting at $10/table; overlays, napkins, or specialty fabrics available at additional cost
- Plates, glasses, goblets, and silverware available for rent
- Consider purchasing an engraved brick for $250 to be installed in the museum's front walkway to commemorate your special event!
- Gift Table & Guest Book Table

Please call us at 951.684.7111 x305 or email us at facilityrentals@riversideartmuseum.org to schedule an on-site consultation so that we can customize a package to accommodate your needs and budget.

**ASK ABOUT OUR ANNUAL WINTER DISCOUNTS FOR JANUARY, FEBRUARY, and MARCH EVENTS.**